

**Final Minutes – For Distribution – 15.08.2024**  
**THE KENNEL UNION OF SOUTHERN AFRICA**  
**MINUTES OF A SPECIAL MEETING OF THE FEDERAL COUNCIL**  
held on  
**WEDNESDAY, 24 JULY 2024**  
at 17h30 on MS Teams

in terms of Article 16.1 of the Kennel Union of Southern Africa Constitution, as requisition by three (3) Provincial Council Chairmen members of the Federal Council (Clrs CNJ du Preez, MW Vorster & RD Juckes), and supported by the balance of the Committee of Fedco Budget Portfolio-holders (Clrs JM Hubbard & RB Jenkins)

Item	Sub-Item	Sub-Item	MINUTES
1			<p><b>Notice of the Meeting</b></p> <p>The Chairman opened the Special Meeting of the Federal Council and read the Notice of the Meeting, officially given by the KUSA Secretary in an email dated Tuesday, 25 June 2024.</p>
2			<p><b>Attendance &amp; Apologies</b></p> <p>To record attendance and any apologies.</p> <p>Federal Council Members in Attendance:  Clr JM Hubbard (Chairman of the Federal Council) – JH or “Chairman”, depending on context  Clr C Chelchinsky (Vice-Chairman – DOGSPC) – CC  Clr NJ du Preez (Vice-Chairman of Federal Council &amp; Chairman – NAPC) – NdP  Clr RB Jenkins (Chairman of the Executive Committee) – BJ  Clr RD Juckes (Chairman – FS&amp;NCPC) – RJ  Clr N Redtenbacher (Chairman – DOGSPC) – NR  Clr DC Sparg (Chairman – EC&amp;BPC) – DS  Clr L Thornhill (Chairman – WCPC) – LT  Clr MW Vorster (Chairman – KZNPC) – MV</p> <p>Staff in Attendance:  Mrs PLE Midgley (General Manager) – PM  Mr BG Robinson (KUSA Secretary) – GR</p> <p>The Chairman welcomed all present at the Special Meeting. With nine Federal Councillors in attendance, she declared the majority for the changing of Articles and Schedules to be <b>six</b> (6) (two-thirds), whereas <b>five</b> (5) would constitute a simple majority, as required for any other decision to carry.</p>
3			<p><b>Matters to be discussed</b></p> <p>The Chairman confirmed that the Special Meeting had been convened for the sole purpose of discussing, finalising and approving the KUSA 2024/2025 Budget.</p>
	3.1		<p><b>To discuss and finalise the KUSA 2024/2025 Budget</b></p> <p>The Chairman opened the discussion by reminding the members of the Federal Council of the importance of setting, by way of the Budget, realistic guidelines for the sound financial management of the Kennel Union during the next financial year. She explained that the Budget to be presented by PM had been thoroughly debated, interrogated and finetuned by the Committee of Fedco Budget Portfolio-holders (“the Budget Committee”) over three meetings to achieve a result which she hoped would meet with the support of the Federal Council.</p> <p>The Chairman invited PM to proceed with her presentation of the KUSA 2024/2025 Budget.</p>

PM screen-shared the Budget spreadsheet and introduced her presentation by explaining the calculation of figures reflected in the various columns for every line-item. She reminded Fedco of the 6% inflationary increase, which had been approved at Fedco 06-2024, and said that the income projections across the board had taken account of this increase. As the Chairman had mentioned in her introduction, the Budget had been subjected to the rigorous scrutiny of the Budget Committee in a series of meetings and their recommendations, reached by consensus, had all been incorporated.

PM proceeded to explain that, as was customary when compiling Budgets for the Kennel Union, projections relating to income streams were stated as conservatively as possible, whereas expenses were estimated on worst-case scenarios. Needless to say, in every Budget, the overarching principle of effective financial risk management prevails; if income falls short of projection, expenses need to be correspondingly trimmed.

PM said she would first deal with the salient income streams and explain them as she went along.

In dealing with the most important income streams in turn, PM paused to request resolution of the following line-item:

#### **Affixes**

Given the increase in the FCI's fees for the compulsory registration of national Affixes on the International Kennel Name Register from 6 € to 10 €, it was necessary for KUSA to adjust its charges to local Affix-holders accordingly. PM informed Fedco that the charge for the FCI Kennel Name registration, whether done in tandem with a KUSA Affix renewal or a first-time application, or separate therefrom, has been estimated at R350.00, inclusive of the FCI's 10 € fee, forex charges and KUSA's administration fee. Since this additional expense had only come to light recently, PM was obliged to seek Fedco's approval for the inclusion of this amount in the present Budget. She reminded Fedco that this was a once off charge for lifelong international protection of a Kennel Name.

[**Note:** The discussion on the fee approval triggered a debate on the changes in the ownership of internationally registered Kennel Names (either by the addition or elimination of one or more owners of a Kennel Name, or by succession in the case of the death of an owner) and whether that would attract further charges.

PM said the answers to these questions were not to hand and do not impact on the approval of the fee sought. She undertook to do the required research and to report to Fedco on these issues at an appropriate future FDF.]

Apart from RJ querying the necessity of an administration fee levied by KUSA, which PM and NdP were able to justify to his satisfaction, the charge of R350.00 for the registration of a Kennel Name on the FCI's International Kennel Name Register was **approved** by consensus.

Moving on to expenses, PM, JH or MV, whomever was best placed, provided answers to questions on the various line-items as PM progressed. Certain line-items also required contextualisation, informed by present needs assessments and prevailing circumstances, which was also provided by those best informed to do so, ostensibly to the contentment of all present.

The following items were singled out by PM for more detailed discussion:

#### **Provincial Councils**

PM informed Fedco that her request, made in good faith, to Provincial Councils to submit budgets which, with the benefit of hindsight, was probably ill-advised, had unfortunately created unrealistic expectations on the part of certain Provincial Councils and had elicited funding applications which were totally out of line with previous allocations.

		<p>In discussing the matter with the Budget Committee, it was acknowledged that the funding model of Provincial Councils was in urgent need of revision and that, as in interim measure for purposes of the 2024/2025 Budget, the previous year's funding of the respective Provincial Councils should be observed with the standard 6% inflationary adjustment.</p> <p>Speaking on behalf of the Budget Committee, JH informed Fedco that the Committee had undertaken to devise a new and fairer funding model for Provincial Councils, conceivably based on a certain minimum for all, augmented by additional funding commensurate with the number of Clubs administered by each Provincial Council. Once finalised, the Budget Committee's proposal in this regard will be tabled at an FDF for discussion.</p> <p><b>Public Liability Insurance</b></p> <p>PM commented on the substantial increase in the Public Liability Insurance provision and explained that, as had been envisaged, KUSA's all-risk and electronic equipment policies have been combined into a single policy in which the Thomas McQueen Trophy was also insured to its full value. Certain quotes were still outstanding, pending receipt of documentation from the Field Trial Liaison Council, required by the insurer to assess the risk associated with Field Trial events. On a best estimate, the provision for KUSA's Public Liability Insurance has been increased to R25 000.00 per annum, which would hopefully provide more comprehensive cover for the diverse events licensed by KUSA.</p> <p>Upon conclusion of PM's presentation, the Chairman invited any further questions, or comments. Since all queries had been satisfactorily dealt with in the course of the discussion, and no objections had been raised to provisions made for any line-item, the <b>unanimous approval</b> of the Budget, by full consensus and endorsement, was assumed.</p>
11		<p><b>Close of meeting</b></p> <p>Before closing the meeting, the Chairman thanked her fellow members of the Budget Committee for the time they had devoted to deliberations on the Budget ahead of the present Special Meeting. On behalf of Fedco, she also extended her thanks and gratitude to PM for the many hours she had devoted to the preparation of the Budget in the interest of responsible and diligent financial management of the Kennel Union. The Chairman also thanked the other members of the KUSA staff who had supported PM in this endeavour.</p> <p>The Chairman closed the meeting at 18h55, expressing her thanks to the members of Fedco and the KUSA Office staff for their attendance.</p>