



67<sup>TH</sup> ANNUAL GENERAL MEETING  
NOTICE OF ANNUAL GENERAL MEETING

Labrador Retriever Kennel Club of South Africa

*Since 1958*

Affiliated to the Kennel Union of South Africa



# LABRADOR RETRIEVER KENNEL CLUB

( A F F I L I A T E D T O T H E K U S A )

## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 67<sup>th</sup> **Annual General Meeting** of the **Labrador Retriever Kennel Club** will be held at **10h00** both in person at the offices of **TFS Holdings, Block B First Floor, Gilloolys View Office Park, 1 Osborne Lane, Bedfordview, Germiston, 2007** and via **Microsoft Teams** on **Saturday, 22<sup>nd</sup> February 2025**.

## AGENDA

1. Notice to convene the meeting.
2. Present and apologies.
3. Minutes of the 66<sup>th</sup> Annual General Meeting held on Saturday, 16<sup>th</sup> March 2024.
4. Matters Arising from foregoing Minutes.
5. Chairman's Annual Report.
6. Treasurer's Report and Annual Balance Sheet and Income and Expenditure Account for the Year.
7. Matters arising from these two reports.
8. Items submitted by Management Committee.
9. Items submitted by members of the LRKC<sup>a</sup>.
10. Motions for the amendment of the LRKC Constitution<sup>b</sup>.
11. Appointment of Compiler for 2025.
12. Election of Officers to the Management Committee for 2025<sup>c</sup> (please see Addendum 1).
13. Election of Patrons, President and Vice-President (please see Addendum 2).
14. General.
15. Awards for 2024.

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<sup>a</sup> Members are invited to submit matters for the Agenda as soon as possible but not later than Wednesday, 19<sup>th</sup> February 2025.

<sup>b</sup> Please note that all proposals to amend the Constitution must be posted to all members not less than twenty-one (21) days before the date of the meeting AGM.

<sup>c</sup> Please be reminded that members not in good standing or whose privileges have been suspended are not eligible to vote.

**President:** Mrs J Pott

**Patrons:** Mrs R Cabion; Mrs C Copestake; Ms D Fabian; Mrs P Harrison; Mrs D Holman; Mrs E Howard

**Chairman:** Mr D Malcolm; **Vice Chairman:** Mr C Borralho;

**Secretary:** Mrs S Borralho; **Treasurer:** Mrs S Brown

# LABRADOR RETRIEVER KENNEL CLUB

(Affiliated to the KUSA)

[www.labclub.org.za](http://www.labclub.org.za)

Tax Exemption (NPO) No: 930015033



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## Online Meeting Etiquette

This document is prepared on the basis that the LRKC's 67<sup>th</sup> Annual General Meeting is to be conducted Online, through Microsoft Teams and assist attendees on the process that will be followed during the meeting.

1. Prior to the date of the LRKC AGM, all confirmed attendees will be sent an electronic meeting invite by e-mail with a link to join the meeting. In this invite, the AGM meeting pack will also be emailed electronically, and set on the screen display to follow the meeting for ease of reference.
  - a. You do not need to have Microsoft Teams installed on your PC to join the meeting. Follow the instructions below to join the meeting.
  - b. In the email invite, select Click here to join the meeting.
    - i. You can also use a dial-in number and conference ID from the email to call in.
  - c. Three choices will present itself:
    - i. Download the Windows App.
    - ii. Continue on this browser: Join a Teams meeting on the web.
    - iii. Open your Teams app.
  - d. Select option two if you do not have the Microsoft Teams App.
  - e. Type your name, so that we can identify who you are for attendance and voting purposes.
  - f. Choose your audio and video settings.
    - i. Upon entering the meeting, everyone is required to mute their microphone so that the necessary business may be conducted.
    - ii. You are more than welcome to have your video display on, remember that this does slow down your internet.
  - g. Select the Join Now option.
  - h. Everyone will then go to the lobby, and thereafter admitted into the meeting.
2. Remember, your microphone is to be muted, if your microphone is not muted, it will be muted on your behalf.
3. Notice to convene the meeting will announced by the club secretary.

**President:** Mrs J Pott

**Patrons:** Mrs R Cabion; Mrs C Copestake; Ms D Fabian; Mrs P Harrison; Mrs E Howard; Mrs D Holman

**Chairman:** Mr D Malcolm; **Vice Chairman:** Mr C Borralho;

**Secretary:** Mrs S Borralho; **Treasurer:** Mrs S Brown

4. Attendees register will then be taken. Your name will be read out and you will need to confirm your attendances either through verbal confirmation or by “raising your hand” (click the raise your hand button) to confirm your attendance.
  - a. When confirming your attendance through verbal confirmation, please unmute your mic and then re-mute your mic thereafter.
5. Apologies will then be noted.
  - a. Should you wish to note an apology, please raise your hand, wait to be given the opportunity by the chairman, then unmute and re-mute accordingly.
6. The agenda will be followed for the business of the day.
7. Voting
  - a. Voting will take place by means of raised hands, which will need to be recorded accordingly. Please allow the Chairman and Secretary to record these, and only once recorded please remove the “raise hand” option.
8. Be careful not to interrupt others when they’re speaking. Though, this can admittedly be difficult if lags in audio responsiveness or video streaming make it unclear when other participants start and stop speaking. This is a significant reason to invest in a conferencing solution with the highest quality HD audio and video.
  - a. For this specific reason, should you need to speak during the meeting, please raise your hand, and the Chairman will acknowledge and open the floor to you.
9. Another great tip: mute your mic when you aren’t speaking. We’ve all heard conference call horror stories about people who assumed they were on mute only to share private or unsavoury information to an unintended audience.
10. Meeting manners don’t go away just because you aren’t physically present with the other participants. Put the golden rule to work here: do unto other online meeting attendees, as you would have them do in your meetings.
11. Everyone not following or adhering to the above unfortunately will be asked to leave the meeting accordingly to ensure that the business of the day can be achieved.

**President:** Mrs J Pott

**Patrons:** Mrs R Cabion; Mrs C Copestake; Ms D Fabian; Mrs P Harrison; Mrs E Howard; Mrs D Holman

**Chairman:** Mr D Malcolm; **Vice Chairman:** Mr C Borralho;

**Secretary:** Mrs S Borralho; **Treasurer:** Mrs S Brown



# LABRADOR RETRIEVER KENNEL CLUB

( A F F I L I A T E D T O T H E K U S A )

## ADDENDUM 1: NOMINATIONS FOR LRKC MANAGEMENT COMMITTEE

### EXTRACT FROM THE CLUB'S CONSTITUTION

#### 16. MANAGEMENT COMMITTEE

- 16.1. The management and control of the Club shall be vested in a Committee consisting of no fewer than five (5) and no more than ten (10) Members. All Committee members must be Members and not less than eighteen (18) years of age at the time of their election at an Annual General Meeting, to hold office as hereinafter provided.
- 16.2. At its first meeting, which shall be held within seven (7) days of the Annual General Meeting at which it was elected, the Committee shall
- 16.2.1. from among its number, elect a Chairman and Vice-Chairman who must both be Members in Good Standing of KUSA and remain so for their full term of office. Should their KUSA membership lapse during their terms of office, they shall forfeit the position of Chairman or Vice-Chairman, as the case may be, but shall be entitled to remain on the Committee as an Ordinary Member;
- 16.2.2. from among its number, appoint a Secretary and a Treasurer who must both be Members in Good Standing of KUSA and remain so for their full term of office. Should their KUSA membership lapse during their terms of office, they shall forfeit the position of Secretary or Treasurer, as the case may be, but shall be entitled to remain on the Committee as an Ordinary Member; and
- 16.2.3. appoint all other Committee members to portfolios as may be determined by the Committee.
- #### 16.3. Terms of Office
- 16.3.1. The Committee elected at its first Annual General Meeting held under this Constitution shall, at its first Committee Meeting, also determine by lot which Members, being one-half of the total membership of the Committee, shall retire from office at the end of the next Annual General Meeting. Except for the Committee members thus chosen to serve for one (1) year only, all Committee members shall be elected to serve for a term of two (2) years. All Committee members, upon conclusion of their term of office, may offer themselves for re-election, provided they remain eligible otherwise.
- 16.3.2. The offices of Chairman, Vice-Chairman, Secretary and Treasurer shall be held from the date of appointment thereto until the close of the next Annual General Meeting.

**President:** Mrs J Pott

**Patrons:** Mrs R Cabion; Mrs C Copestake; Ms D Fabian; Mrs P Harrison; Mrs D Holman; Mrs E Howard

**Chairman:** Mr D Malcolm; **Vice Chairman:** Mr C Borralho;

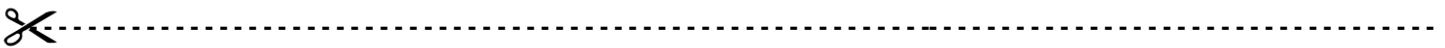
**Secretary:** Mrs S Borralho; **Treasurer:** Mrs S Brown

## MANAGEMENT COMMITTEE MEMBERS THAT HELD OFFICE UNTIL END OF TERM FOR 2024

Mr Dwayne Malcolm (Chairman)  
Mr Carlos Borralho (Vice Chairman)  
Mrs Jane Pott (President)  
Mrs Sandy Borralho (Secretary)  
Mr Dwayne Malcolm (Field Trial Secretary)  
Mrs Genevieve Alberts  
Mrs Thania Rowan  
Mr Renier Jansen van Vuuren

In terms of the Constitution, the following Management Committee Members have reached the end of their two-year term, Mrs Genevieve Alberts, Mrs Thania Rowan and Mr. Renier Jansen van Vuuren have indicated that they are available for another term of office and have been nominated for re-election.

Further nominations can be made by completing the Nomination Form attached and mailing it to the Chairman or Secretary by Wednesday, 19<sup>th</sup> February 2024 to enable the Committee to prepare these for the AGM on 22<sup>nd</sup> February 2025. Please note that all members, Nominees, Proposers and Seconders must be in good standing (paid up members of the LRKC). All members in good standing may vote at the time of the AGM.



### NOMINATION FORM FOR ELECTION TO THE MANAGEMENT COMMITTEE FOR 2023

NAME OF NOMINEE .....

SIGNATURE .....

PROPOSED .....

SIGNATURE .....

SECONDED .....

SIGNATURE .....

Please return your nomination form by e-mail to [dwayne@tecfinc.co.za](mailto:dwayne@tecfinc.co.za) or [sandy@lonspeare.co.za](mailto:sandy@lonspeare.co.za) by Wednesday, 19<sup>th</sup> February 2025.

Please note that all members, Nominees, Proposers and Seconders must be in good standing (paid up members of the LRKC).

All members in good standing may vote at the time of the AGM.

**President:** Mrs J Pott  
**Patrons:** Mrs R Cabion; Mrs C Copestake; Ms D Fabian; Mrs P Harrison; Mrs D Holman; Mrs E Howard  
**Chairman:** Mr D Malcolm; **Vice Chairman:** Mr C Borralho;  
**Secretary:** Mrs S Borralho; **Treasurer:** Mrs S Brown



# LABRADOR RETRIEVER KENNEL CLUB

( A F F I L I A T E D T O T H E K U S A )

## Addendum 2: NOMINATIONS FOR PATRONS, PRESIDENT AND VICE-PRESIDENT OF THE LRKC

### EXTRACT FROM THE CLUB'S CONSTITUTION:

#### 15. PATRON, PRESIDENT AND VICE-PRESIDENTS

15.1. At each Annual General Meeting, the Members with voting rights may elect to invite such persons as they consider desirable to be:

15.1.1. Patron;

15.1.2. President;

15.1.3. Vice-Presidents;

all of whom to hold office until the following Annual General Meeting.

15.2. The President and Vice-Presidents may take part in any General Meeting of the Club and the President may also attend any meeting of the Committee and participate in the discussions thereat and, provided they are Members in Good Standing, shall be entitled to vote at any such Committee meeting or General Meeting of the Club.

**President:** Mrs J Pott

**Patrons:** Mrs R Cabion; Mrs C Copestake; Ms D Fabian; Mrs P Harrison; Mrs D Holman; Mrs E Howard

**Chairman:** Mr D Malcolm; **Vice Chairman:** Mr C Borrhalho;

**Secretary:** Mrs S Borrhalho; **Treasurer:** Mrs S Brown

**NOMINATION FORM FOR ELECTION AS PRESIDENT, VICE-PRESIDENT  
OR PATRON OF THE LRKC**

**NAME OF NOMINEE** .....

**SIGNATURE** .....

- NOMINATED FOR:**
- PRESIDENT**
  - VICE-PRESIDENT**
  - PATRON**

**PROPOSED** .....

**SIGNATURE** .....

**SECONDED** .....

**SIGNATURE** .....

Please return your nomination form by e-mail to [dwayne@tecfin.co.za](mailto:dwayne@tecfin.co.za) or [sandy@lonspeare.co.za](mailto:sandy@lonspeare.co.za) by Wednesday, 19<sup>th</sup> February 2025.





**LABRADOR RETRIEVER KENNEL CLUB**  
( A F F I L I A T E D T O T H E K U S A )

**ADDENDUM 3: INVITATION TO SUBMIT POINTS FOR ANNUAL AWARDS**

The following awards are presented at the Annual General Meeting each year: The Victor and Victrix Ludorum Awards, the Balrion Lord of the Manor of Breckondale Trophy, the Marsta Secret Duke FQ Trophy, the Vonnieto Field Trial Trophy, the Supreme Champion Labrador Retriever Award, the LRKC Top Junior Dog and Bitch and the LRKC Top Veteran Dog and Bitch. Only paid up members of the Club are eligible to be considered for the breed show awards specifically. In order for the Committee to assess those dogs eligible for these awards for the year 2019, we require you to forward to the Secretary, in writing using e-mail, your dog's full name, for which trophy eligible, and score, broken down per show as per the schedule below for each award. Points should be submitted on or before 1<sup>st</sup> March 2024.

**POINTS SCORING SYSTEMS FOR THE LRKC ANNUAL AWARDS PRESENTED AT THE ANNUAL GENERAL MEETING**

**VICTOR AND VICTRIX LUDORUM AWARDS**

**THE LRKC BREED SPECIALIST CHAMPIONSHIP SHOW**

CC (2 point)	6
CC (1 point)	4
RCC	2
Champion	6
Best of Breed	14 (inclusive of class points)
Reserve Best of Breed	12 (inclusive of class points)

**ALL BREED CHAMPIONSHIP SHOWS**

CC (2 point)	3
CC (1 point)	2
RCC	1
Champion	3
Best of Breed	7 (inclusive of class points)
Reserve Best of Breed	5 (inclusive of class points)

**GUNDOG CHAMPIONSHIP SHOWS**

**GROUP PLACINGS FOR BEST OF BREED WINNERS**

will attract additional points 6; 4; 2 and 1 respectively, see below:

BEST IN SHOW (1 <sup>st</sup> in Group)	13 (inclusive of initial points)
RESERVE BEST IN SHOW (2 <sup>nd</sup> in Group)	11 (inclusive of initial points)
3 <sup>rd</sup> in Group	9 (inclusive of initial points)
4 <sup>th</sup> in Group	8 (inclusive of initial points)

**ALL BREEDS CHAMPIONSHIP SHOWS**

**GROUP PLACINGS FOR BEST OF BREED WINNERS**

will attract additional points 6; 4; 2 and 1 respectively, see below:

1 <sup>st</sup> in Group	13 (inclusive of initial points)
2 <sup>nd</sup> in Group	11 (inclusive of initial points)
3 <sup>rd</sup> in Group	9 (inclusive of initial points)
4 <sup>th</sup> in Group	8 (inclusive of initial points)

**President:** Mrs J Pott

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<b>BEST IN SHOW, an additional</b>	<b>10</b>	<b>=</b>	<b>Total 23</b>
<b>RESERVE BEST IN SHOW, an additional</b>	<b>8</b>	<b>=</b>	<b>Total 21</b>

## POINTS SCORING SYSTEM FOR SUPREME CHAMPION LABRADOR RETRIEVER

This award is only open to Breed Champions from the date their Championship status appears in the KUSA Gazette. Points scored will only be for wins at KUSA approved Championship Breed Shows. FCI Breed Shows do not count as they do not contribute to making up a Breed Show Champion. Point scoring will only come from Champions awarded a CC, the Champions Class, RBOB and BOB. Group placings will not carry any points. The LRKC Championship Show will carry bonus points.

	<b>Gundog or All Breeds Ch Show</b>	<b>LRKC Specialist Breed Ch Show</b>
Champion Class OR CC	3	5
RBOB	4	7
BOB	5	9

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## POINTS SCORING SYSTEM FOR CH BALRION LORD OF THE MANOR OF BRECKONDALE TROPHY

Awarded to the owner/owners of the kennel achieving the highest aggregate at the Club's own Shows.

*History:*

The Trophy was first suggested at a Committee meeting on 7 Feb 1990. Details for its award were later published in the LRKC Newsletter of March 1990:

*"The new LRKC Trophy:*

*As announced in the Chairman's annual report, a floating trophy, the Ch Balrion Lord of the Manor of Breckondale Trophy, will be awarded each year, starting in 1990, to the owner (or owners) winning the highest aggregate of points with any number of dogs at the LRKC's championship show and two open shows in any one year."*

**The system of points is:**

	<b>LRKC Open Show</b>
Best Senior in Show	8
Reserve Best Senior in Show	6
Best Junior in Show	8
Reserve Best Junior in Show	6
Best in Show	10
Reserve Best in Show	8
	<b>LRKC Ch Show</b>
Best Puppy	5
RCC	3
CC	5
Best in Show	15
Reserve Best in Show	12

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## BEST JUNIOR DOG AND BEST JUNIOR BITCH

Dogs competing in one year between 1 January and 31 December from the Minor Puppy, Puppy, and Junior Classes will be able to compete for points for this award. The points below will be calculated on a cumulative basis, ie added together, for example Best of Breed 4 + CC 3 + Best Junior = 9 points.

Below are tables explaining how points will be awarded:

## ALL BREED - AND GROUP SPECIALIST – CHAMPIONSHIP SHOWS

	WIN	POINT
BREED	BP/BJ	<b>2</b>
	RCC	2
	CC	<b>3</b>
	RBOB	2
	BOB	<b>4</b>
PUP/JUN GRP	1ST	5
	2ND	3
	3RD	2
	4TH	1
PUP/JUN BIS	BIS	9
	RBIS	7
MAIN GRP	1ST	6
	2ND	4
	3RD	2
	4TH	1
MAIN BIS	RBIS	8
	BIS	10

### LRKC CHAMPIONSHIP SHOW

**Double the above points.**

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### BEST VETERAN OF THE YEAR

This will be awarded to the Veteran Dog/Bitch with the most points. Points are calculated on a cumulative basis and are awarded as follows:

### ALL BREED - AND GROUP SPECIALIST – CHAMPIONSHIP SHOWS

	WIN	POINT
BREED	VETERAN	2
	RCC	2
	CC	3
	RBOB	2
	BOB	4
VETERAN GROUP	1ST	5
	2ND	3
	3RD	2
	4TH	1
BVIS	BIS	9
	RBIS	7
MAIN GRP	1ST	6
	2ND	4

**President:** Mrs J Pött

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**Chairman:** Mr D Malcolm; **Vice Chairman:** Mr C Borralho;

**Secretary:** Mrs S Borralho; **Treasurer:** Mrs S Brown

	3RD	2
	4TH	1
MAIN BIS	RBIS	8
	BIS	10

## LRKC CHAMPIONSHIP SHOW

**Double the above points.**

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### POINTS SYSTEMS FOR AWARDS NOT PRESENTED AT THE ANNUAL GENERAL MEETING

The points systems for the Craginair Breeders Field Trial Trophy and the Craginair Breeders Show Trophy are included below for information purposes only. These trophies are awarded annually at the LRKC Field Trial and the LRKC Championship Show, respectively.

#### CRAIGNAIR BREEDERS SHOW TROPHY

This trophy will be awarded annually to the top KUSA-registered Labrador Retriever breeding kennel at the LRKC Championship Show. To qualify, the kennel must be a paid up member of the LRKC, must have bred a KUSA Champion and must have bred the dogs under consideration for points allocations. All points are earned from KUSA Championship Shows only, excluding FCI Shows. Points are calculated per dog, per show. To qualify for Breed points, there must be a minimum of 3 (three) entries in the Group and to qualify for All Breeds Group points, there must be a minimum of 8 (eight) Labradors entered in total. If only a 1<sup>st</sup> place is awarded in the class for which points are being claimed, no points will be awarded, with the exception of Champions Classes as these exhibits are already proven.

Points are calculated cumulatively and are awarded as follows:

BREED	
CLASS	Points
BOB	8
RBOB	6
CH DOG	4
CH BITCH	4
CC DOG	2
RCC DOG	1
CC BITCH	2
RCC BITCH	1
BV	2
RBV	1
BSA	2
RBSA	1
BJ	2
RBJ	1
BP	2
RBP	1

ALL BREEDS GROUP	
CLASS	Points
BIG	10
2nd Group	8
3rd Group	6
4th Group	4
BPIG	10
2nd Group	8
3rd Group	6
4th Group	4
BVIG	10
2nd Group	8
3rd Group	6
4th Group	4
BSA	10
2nd Group	8
3rd Group	6
4th Group	4
BJIG	10
2nd Group	8

BEST IN SHOW	
CLASS	Points
BIS	12
RBIS	10
BPIS	12
RBPIS	10
BVIS	9
RBVIS	7
BSA	9
RBSA	7
BJIS	9
RBJIS	7

3rd Group	6
4th Group	4

## CRAIGNAIR BREEDERS FIELD TRIAL TROPHY

This trophy will be awarded annually to the KUSA-registered Labrador Retriever breeding kennel that has scored the most points at regulated field trials in that year. The trophy will be awarded at the LRKC Field Trial. To qualify, the dog(s) under consideration must have been bred by the kennel submitting the points. Championship Field Trial results do not count as this is a bi-annual event. Points are calculated cumulatively and awarded as follows:

<b>OPEN STAKE</b>	
<u>Placings</u>	<u>Points</u>
1 <sup>st</sup>	12
2 <sup>nd</sup>	11
3 <sup>rd</sup>	10
4 <sup>th</sup>	9
COM	8
Guns Choice	12

<b>MAIDEN STAKE</b>	
<u>Placings</u>	<u>Points</u>
1 <sup>st</sup>	<b>7</b>
2 <sup>nd</sup>	6
3 <sup>rd</sup>	5
4 <sup>th</sup>	4
COM	3
Guns Choice	7

<b>PUPPY STAKE</b>	
<u>Placings</u>	<u>Points</u>
1 <sup>st</sup>	5
2 <sup>nd</sup>	4
3 <sup>rd</sup>	3
4 <sup>th</sup>	2
COM	1
Guns Choice	5

<b>NOVICE STAKE</b>	
<u>Placings</u>	<u>Points</u>
1 <sup>st</sup>	9
2 <sup>nd</sup>	8
3 <sup>rd</sup>	7
4 <sup>th</sup>	6
COM	5
Guns Choice	9

<b>JUNIOR STAKE</b>	
<u>Placings</u>	<u>Points</u>
1 <sup>st</sup>	6
2 <sup>nd</sup>	5
3 <sup>rd</sup>	4
4 <sup>th</sup>	3
COM	2
Guns Choice	6

**President:** Mrs J Pott  
**Patrons:** Mrs R Cabion; Mrs C Copestake; Ms D Fabian; Mrs P Harrison; Mrs D Holman; Mrs E Howard  
**Chairman:** Mr D Malcolm; **Vice Chairman:** Mr C Borralho;  
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