

**THE KENNEL UNION OF SOUTHERN AFRICA
MINUTES OF A SPECIAL MEETING OF THE FEDERAL COUNCIL HELD ON TUESDAY, 26 JULY 2022,
COMMENCING AT 17h30, ON MS TEAMS**

Item	MINUTES
1	<p>Notice of the Meeting</p> <p>The Notice convening this Special Meeting, officially given on 16 June 2022, was read and accepted.</p>
2	<p>Attendance & Apologies</p> <p>Attendance: Clr JM Hubbard (Chairman of the Federal Council) - JH Clr BG Robinson (Vice-Chairman of the Federal Council & Chairman – DOGSPC) – GR Clr N du Preez (Chairman – NAPC) - NdP Clr CM Immelman (Vice-Chairman – DOGSPC) – CI Clr RB Jenkins (Chairman – Exco) - BJ Clr RD Juckes (Chairman - FS&NCPC) - RJ Clr M Vorster (Chairman – KZNPC) - MV Clr DC Sparg (Chairman – EC&BPC) – DS Clr L Thornhill (Chairman – WCPC) – LT</p> <p>Staff in Attendance: Mrs P Midgley (General Manager) – PM Mr B Delily (Finance & HR Administrator) - BD</p> <p>Apologies: None. Full attendance.</p> <p>The Chairman opened the meeting and welcomed all.</p>
3	<p>Matter to be discussed</p> <p>Confirmation that, in terms of Article 16.1, upon requisition by not fewer than three (3) Provincial Council Chairmen members of the Federal Council, Fedco unanimously decided at the Fedco 06-2022 meeting, under Item 3.2, that this Special Meeting of the Federal Council were to be convened to consider and approve the KUSA Budget 2022-2023.</p>
4	<p>KUSA Budget 2022-2023 For final submission and approval.</p> <p>As envisaged at Fedco 06-2022, the Chairman reminded Fedco that the presentation of the Budget was deferred to a Special Meeting convened for that purpose and that the presentation and approval of the Budget was therefore the only item on the Agenda for the present meeting. She invited PM to present the Budget for the year ending 31 August 2023.</p> <p>PM informed Fedco that she had presented the Budget to the Fedco Portfolio-holders at a meeting which lasted in excess of three hours. During the meeting, every line-item was examined and interrogated and, where deemed necessary, adjusted. She had subsequently sent out this confidential document to Fedco and had invited Fedco members to submit their queries by email prior to this meeting. This was done to save time at the present meeting where she had hoped it would be acceptable to only deal with KUSA's most important income streams and major expenses, both ordinary and extraordinary.</p>

	<p>Since no queries had been received from Fedco members by way of pre-submission, the Chairman invited PM to proceed with her presentation.</p> <p>By way of introduction, PM contextualised her presentation with a broad overview of the financial position of KUSA and was pleased to report that the income of the organisation was currently tracking ahead of the 2021-2022 budgetary predictions. On the Income side, PM isolated Registration Fees, Membership Fees, and Show Entry Fees for discussion and, by referring to the respective worksheets shared on screen, explained to Fedco the methods she had employed in arriving at her projections. She enquired whether there were any questions, or comments, but none were forthcoming.</p> <p>Turning to Expenditure, PM focussed on the ordinary expenses related to the ongoing upgrade of the K9 Admin System, Computer Maintenance, Legal Fees, and the KUSA payroll. During the ensuing discussion, Fedco thought it prudent to make certain adjustments to items thought to be in need of additional resources.</p> <p>On a query raised in respect of the proposal to hire storage space for KUSA's marketing collateral, paraphernalia and stationery stock at Goldfields Kennel Club, the Chairman advised that it was necessary for the proposed expense to be stated in the budget in order to reflect a realistic result. She was aware that this proposal was requisite of further clarification and undertook to deal with it at the Informal Discussion she intended to schedule for Fedco in August.</p> <p>On conclusion of the presentation, GR said that, since the queries raised by Fedco members seemed to have been resolved to the satisfaction of all, he had no reservation in proposing that the Budget, as presented, should be accepted and approved. This proposal was seconded by JH and unanimously supported.</p> <p>PM thanked the members of Fedco for their indulgence in bearing with her during the lengthy presentation and for allowing the KUSA Office the discretionary latitude to deal with the many challenges ahead. She undertook to send the Budget worksheets to Fedco without delay and offered to keep Fedco informed of significant budgetary deviations.</p> <p>The Federal Council members congratulated PM on a clear and cogent presentation on the 2022-2023 Budget and lauded her for her attention to detail.</p>
5	<p>Close of meeting</p> <p>The Chairman thanked the Councillors and the KUSA General Manager and Office Staff for their time and effort.</p> <p>She closed the meeting at 19h25.</p>