

**SCHEDULE 10: APPENDIX 1**

**GROUP COURSE  
KUSA BREED JUDGES' LEARNING PROGRAMME**

(Effective 01-03-2025)

Before embarking on the KUSA Breed Judges' Learning Programme, interested persons may apply to the KUSA Office to receive the free booklet: "*How to apply to become a Breed Judge*", which will contain detailed guidelines regarding the qualifying criteria, the application process and relevant information.

The KUSA Breed Judges' Learning Programme comprises 6 levels of progression, as outlined in Schedule 10, Reg. 2.

**THE 10 NUMERICAL GROUPS OF THE FÉDÉRATION CYNOLOGIQUE INTERNATIONALE (FCI) DEFINED**

- FCI Group 1 – Sheepdogs and Cattle dogs (except Swiss Cattle dogs) – FCI Key Group
- FCI Group 2 – Pinscher and Schnauzer – Molossoid and Swiss Mountain and Cattle dogs – FCI Key Group
- FCI Group 3 – Terriers – FCI Key Group
- FCI Group 4 – Dachshunds
- FCI Group 5 – Spitz and primitive types – FCI Key Group
- FCI Group 6 – Scent hounds and related breeds
- FCI Group 7 – Pointing Dogs
- FCI Group 8 – Retrievers – Flushing Dogs – Water Dogs
- FCI Group 9 – Companion and Toy Dogs – FCI Key Group
- FCI Group 10 – Sighthounds

**THE 7-GROUP CLASSIFICATION UNDER KUSA AND THE ELEMENTS FROM THE FCI GROUPS WHICH CONTRIBUTE TO THE RESPECTIVE KUSA GROUPS**

- Gundog Group – FCI Groups 7 & 8
- Herding Group – FCI Group Key 1 + Breeds from FCI Key Group 5
- Hound Group – FCI Groups 4, 6 & 10 + Breeds from FCI Key Group 5
- Terrier Group – FCI Key Group 3
- Toy Group – FCI Key Group 9 + Breeds from FCI Key Group 5
- Utility Group – FCI Key Group 9 + Breeds from FCI Key Group 5
- Working Group – FCI Key Group 2 + Breeds from FCI Key Group 5

**1. LEVEL 1: CANDIDATE JUDGE**

**1.1. QUALIFYING CRITERIA**

- 1.1.1. An Applicant wishing to apply to join the Learning Programme must meet the following criteria:
  - 1.1.1.1. must be at least 18 years of age
  - 1.1.1.2. must be a permanent resident of South Africa or Namibia
  - 1.1.1.3. must be a member in good standing of KUSA
  - 1.1.1.4. must have a minimum of five (5) years' demonstrated involvement which must include experience in as many of the following as possible:

- a) ownership within the immediate family unit or co-ownership of a Kennel Union registered dog
- b) exhibition of a Kennel Union registered dog to Breed Championship status
- c) exhibition of a Kennel Union registered dog at Championship level
- d) breeding within the immediate family unit or co-breeding of a Kennel Union registered litter
- e) ring stewardship at Championship and/or Non-championship Shows
- f) membership of a Kennel Union-affiliated Breed or Group Club
- g) ringcraft and/or socialisation training
- h) club administration, committee work, etc.
- i) show organisation
- j) any other Kennel Union-approved canine activity

## 1.2. APPLICATION

- 1.2.1. The Applicant must gather the following material in support of his/her application to begin the Learning Programme
  - 1.2.1.1. a comprehensive Curriculum Vitae recording the following:
    - a) motivation for wanting to judge
    - b) a summary of involvement in canine activities and achievements (*See Reg.1.1.1.4. above*).
  - 1.2.1.2. the completed application form
- 1.2.2. This application, together with all supporting documents, must be forwarded to the KUSA Office.
- 1.2.3. The KUSA Office will notify the Applicant of the JEC's decision on the application and, if successful, will advise the Applicant about making payment of the registration fee.
- 1.2.4. Once payment of the registration fee has been processed, the KUSA Office will advise the Applicant that access has been granted to the restricted area of the KUSA website, where Study Guides may be downloaded through the Judge's Membership Portal.
- 1.2.5. Should the application be unsuccessful, the KUSA Office will provide the JEC's reasons why it is felt the Applicant is not yet ready to join the Learning Programme and will advise in which area the Applicant needs to gain further experience. The Applicant will have the opportunity to reapply once all the qualifying criteria have been met.

## 1.3. SUPPORT MATERIAL

- 1.3.1. The Candidate Judge will receive access to comprehensive support material that will include a Glossary of Terms and Study Guides to:
  - 1.3.1.1. cover the material to be examined
  - 1.3.1.2. explain how to work through the Learning Programme
  - 1.3.1.3. explain the structure of the examination and how to prepare for it

## 1.4. REQUIREMENTS

- 1.4.1. **Course Introduction**
  - 1.4.1.1. The Candidate Judge shall participate in a Course Introduction – a presentation delivered as a virtual webinar presented nationally, initiated and arranged by the JEC Resources Officer on a specified date, or as an actual seminar or an online webinar presented to local attendees in a provincial area.
  - 1.4.1.2. Determined by the intake of Candidate Judges, the Course Introduction will be offered up to twice a year as a requirement for Candidate Judges to obtain examination entrance for Paper 1.
- 1.4.2. **Open-book Worksheet**
  - 1.4.2.1. The Candidate Judge must complete an individual Open-book Worksheet in his/her own time, which serves as a follow-up to the Course Introduction and also covers content in the supplementary non-examination Study Guides. The Worksheet will contain guidelines on how to complete the task and will indicate where to find the necessary content in order to gain a successful assessment.
  - 1.4.2.2. The Candidate Judge must submit the completed Worksheet to the Assessor assigned to him/her by the JEC Assessment Officer.
  - 1.4.2.3. A successful assessment requires 100% correct responses.
  - 1.4.2.4. If initially unsuccessful, the Candidate Judge will have the opportunity to revise or redo the Worksheet until a successful assessment is attained.

- 1.4.2.5. This Open-book Worksheet is a requirement for Candidate Judges to obtain examination entrance for Paper 1.

## 1.5. EXAMINATION: PAPER 1

- 1.5.1. On the successful completion and assessment of the Course Introduction and the Open-book Worksheet, the Candidate Judge may apply to sit the first examination, Paper 1, without reference books or material, held usually in June or November.
- 1.5.2. Candidate Judges who wish to sit Paper 1 in June, must make application to join the Breed Judges' Learning Programme by 15 January, and those who wish to sit Paper 1 in November, must make application to join the Breed Judges' Learning Programme by 1 July. These closing dates are finite and late applications will be held over till the next examination date.
- 1.5.3. Registrations for the June examination close on 15 May and registrations for the November examination close on 1 October. No late registrations will be accepted and the date on the Proof of Payment accompanying the Examination Registration Form will serve as the Candidate Judge's Registration Date.
- 1.5.4. Paper 1 is a combined examination that comprises two (2) sections:
- 1.5.4.1. Canine Physiology (150 marks)
- 1.5.4.2. KUSA Regulations & Procedures (50 marks), for which the following need to be studied:
- The Articles (content applicable to Members & Judges);
  - Schedule 01-Disciplinary Rules (content specifically applicable to Judges);
  - Schedule 03-Regulations for Championship Shows;
  - Schedule 09-KUSA Code of Ethics applicable to KUSA Members in general
  - Schedule 09 Appendix B – Code of Conduct and Practice applicable to Judges
  - Temporary Exclusion Order (TEO) Manual
- 1.5.5. The format of the examination will be multiple choice, naming and labelling questions.
- 1.5.6. Paper 1 will carry 200 marks with a minimum pass requirement of 80% for each of the two (2) sections of KUSA Regulations & Procedures and Canine Physiology.
- 1.5.7. Failure to achieve the required pass mark of 80% in any one of these two (2) sections as confirmed in Regulation 1.5.6 will result in automatic failure of Paper 1.
- 1.5.8. The duration of the examination shall be no longer than 2 hours.
- 1.5.9. Examination papers will be marked by the JEC Examination Officer and moderated by at least one qualified Moderator before results are made known.
- 1.5.10. Examination Candidates will be notified by the KUSA Office of their success or failure in the examination and a percentage mark shall be given.
- 1.5.11. No correspondence will be entered into following the examination.
- 1.5.12. If the Candidate is successful, he/she may register with the KUSA Judges' Department to begin studies for one of the following:
- 1.5.12.1. a Group Course (*See Reg. 2. below*)
- 1.5.12.2. the Junior Showmanship Course (*See Schedule 10, Appendix 2*) or
- 1.5.12.3. a Breed Specialisation Course (*See Schedule 10, Appendix 3*)
- 1.5.13. If the Candidate is unsuccessful, he/she may register to rewrite the examination at any future examination opportunity.
- 1.5.14. A re-marking facility will be available on payment of a fee, as determined by the KUSA Office.

## 2. LEVEL 2: LEARNER JUDGE

### 2.1. STUDY PHASES

#### 2.1.1. **Foundation Phase:**

On a Learner Judge's first entry to Level 2, only one course may be studied. (*See 1.5.9.*)

#### 2.1.2. **Advanced Phase:**

2.1.2.1. On the successful completion of the Foundation Phase, a Learner Judge may study up to two (2) courses simultaneously, choosing any of the following:

- a) two Group Courses, provided that they are not regulated by the FCI as one of the FCI Key Groups
- b) the Junior Showmanship Course in combination with a Breed Specialisation Course
- c) any Group Course in combination with either a Junior Showmanship Course or a Breed Specialisation Course

- 2.1.2.2. A Learner Judge may take on an additional course of study as contemplated in 2.1.2.1 above only once the previous Level 2 examination has been passed, subject to the exception permitted in 2.1.2.3 below.
- 2.1.2.3. Notwithstanding the provisions of 2.1.2.1, if the additional course undertaken is not the Junior Showmanship Course, the Learner Judge shall be permitted to supplement his chosen two (2) courses, provided that they are not regulated by the FCI as one of the Key Groups, with the Junior Showmanship Course.
- 2.1.2.4. The Learner Judge will need to pace his/her studies to sit the final examination of each course consecutively or over greater periods since there is no allowance for a Learner Judge to sit two course examinations simultaneously during any examination session (June or November).

## 2.2. REQUIREMENTS

- 2.2.1. Upon choosing a study path, the Learner Judge must register the chosen course(s) with the KUSA Office.
- 2.2.2. The KUSA Office will notify all JEC Officers of all new registrations,
- 2.2.3. The Learner Judge will be assigned a Mentor by the JEC Assessment Officer for the duration of each level of study (Level 2: Foundation Phase or Advanced Phase) whereby the Learner Judge may select one of three suggested, qualified national Mentors.
- 2.2.4. Learner Judges are encouraged to consult with their assigned Mentor for guidance and support for the duration of each level of study.
- 2.2.5. Details of Level 2 study requirements are outlined below (See Reg. 2.3.)
- 2.2.6. The order of progression through Level 2 is prescribed as follows:
  - 2.2.6.1. Breed Tests, to be followed by
  - 2.2.6.2. the Breed Hallmarks Assignment, whereafter a Learner Judge may be cleared for
  - 2.2.6.3. Judging Appointments with Reports.
  - 2.2.6.4. At any time during the course of study, the Learner Judge may:
    - a) complete the Shadow Judging module
    - b) complete the Ring Stewardship module
    - c) accumulate the required number of Learning Encounters.
  - 2.2.6.5. Portfolio submission
- 2.2.7. Assessment will be conducted for each module, either during or after completion.
- 2.2.8. Eligibility for the Paper 2 examination depends on the approval of the Portfolio, which serves as proof of successful completion of all modules.

## 2.3. MODULES

- 2.3.1. **Breed Tests**

The rationale for this module is to cultivate familiarity with the location and content of the most current Breed Standards and to ensure a thorough understanding of the relevant breeds before entering the ring to judge them

  - 2.3.1.1. The Learner Judge completes fifteen (15)\* Breed Tests of the currently popular breeds in a Group.
  - 2.3.1.2. The JEC Assessment Officer will forward these Breed Tests to the Learner Judge. Once completed, the Learner Judge will submit the Breed Tests to the assigned Mentor who will be responsible for assessing them.
  - 2.3.1.3. The Breed Tests comprise questions on elements of the relevant Breed Standards. Learner Judges must consult the current Breed Standards – available on the KUSA website – in order to answer the questions correctly ([www.kusa.co.za/index.php/documents/breed-standards](http://www.kusa.co.za/index.php/documents/breed-standards)).
  - 2.3.1.4. The pass mark for the Breed Test is 100%.
  - 2.3.1.5. If initially unsuccessful, Learner Judges will have the opportunity to revise or redo the Breed Tests until a successful pass mark is attained.
  - 2.3.1.6. Once approved by the assigned Mentor, the fifteen (15)\*Breed Tests must be stored in the Portfolio.
  - 2.3.1.7. The assigned Mentor will notify the JEC Assessment Officer of the successful completion of the Breed Tests, who will, in turn, co-ordinate the Learner's credits and progress with the KUSA Judges' Department.
  - 2.3.1.8. A Learner Judge will not be cleared to progress further until all fifteen (15)\* compulsory Breed Tests have been successfully completed.

- 2.3.1.9. FCI compliance: In accordance with the provisions of a Level 4 Licensed Judge, as per Regulation 4.1.5.1 below, the successful applicant will be required to submit Breed Tests for those FCI Breeds within an FCI Group, which form part of the FCI Group, but do *not* form part of the KUSA Group.
- 2.3.1.9.1 The Licensed Judge completes Breed Tests for the FCI-listed breeds which are not part of the particular KUSA Group.
  - 2.3.1.9.2 The JEC Assessment Officer will forward these Breed Tests to the Licensed Judge. Once completed, the Licensed Judge will submit the Breed Tests to the assigned Mentor who will be responsible for assessing them.
  - 2.3.1.9.3 The Breed Tests comprise questions on elements of the relevant FCI Breed Standards. The Licensed Judge must consult the current FCI Breed Standards in order to answer the questions correctly – available on the FCI website under FCI Breeds Nomenclature.
  - 2.3.1.9.4 The pass mark for the Breed Test is 100%.
  - 2.3.1.9.5 If initially unsuccessful, the Licensed Judge will have the opportunity to revise or resubmit the Breed Tests until the required pass mark has been achieved.
  - 2.3.1.9.6 Once approved by the assigned Mentor, the assigned Mentor will notify the JEC Assessment Officer of the successful completion of the Breed Tests who will, in turn, coordinate the Learner's credits and progress with the KUSA Judges' Department.
  - 2.3.1.9.7 The Licensed Judge will not be cleared to progress further until all the required FCI Breed Tests have been successfully completed.

*(\*Note: For purposes of calculating the number of breeds for quota requirements, one breed, regardless of varieties within that breed **accommodated in a single Breed Standard**, counts as one breed. **Breed-varieties with separate Breed Standards count as different breeds.**)*

### 2.3.2. **Breed Hallmarks Assignment**

The rationale for this module is to encourage the Learner Judge to identify the most important Breed Hallmarks and specific characteristics of the relevant breeds in order to be completely attuned to them and to present these in a format most useful for the Learner Judge's individual style of learning and for practical use during judging.

- 2.3.2.1. The Learner Judge prepares a brief list of Breed Hallmarks and specific characteristics that succinctly encapsulate the essence of a minimum of fifteen (15)\* breeds.
- 2.3.2.2. Learner Judges are advised to consult their assigned Mentors plus the support material available to guide the successful completion of this module.
- 2.3.2.3. Learner Judges will be expected to prepare this assignment in a format of their own choice in order to facilitate their own particular learning style and practical application.
- 2.3.2.4. The Learner Judge submits the completed Breed Hallmarks Assignment to his/her assigned Mentor for assessment.
- 2.3.2.5. If initially unsuccessful, Learner Judges will have the opportunity to revise or redo the assignment until the appropriate Breed Hallmarks and characteristics have been successfully identified.
- 2.3.2.6. Once approved by the assigned Mentor, the Breed Hallmarks Assignment must be stored in the Portfolio, but the Learner Judge is encouraged to use them practically during future judging assignments.
- 2.3.2.7. The assigned Mentor will notify the JEC Assessment Officer of the successful completion of the Breed Hallmarks Assignment, who will, in turn, co-ordinate the Learner's credits and progress with KUSA Judges' Department.
- 2.3.2.8. A Learner Judge will not be cleared to progress further until the assignment, with all fifteen (15)\* compulsory Breed Hallmarks, has been successfully completed.

*(\*Note: For purposes of calculating the number of breeds for quota requirements, one breed, regardless of varieties within that breed **accommodated in a single Breed Standard**, counts as one breed. **Breed-varieties with separate Breed Standards count as different breeds.**)*

### 2.3.3. **Judging Appointments**

The rationale for this module is to gain practical experience in the multi-skilled task of judging at Conformation Shows. The writing of brief reports encourages the finding of sound reasons for judging decisions and promotes a culture of positive judging.

- 2.3.3.1. The Learner Judge may accept and will be cleared for judging appointments on the successful completion of the Breed Tests and Breed Hallmarks Assignment. *(See Regs.*

- 2.3.1. and 2.3.2.) The acceptance of judging appointments when ineligible to do so on account of non-compliance with the Regulations, shall be deemed as wilful misrepresentation of judging qualifications and be subject to an appropriate penalty to be imposed by the Executive Committee.
- 2.3.3.2. The Learner Judge will need to judge:
- a) at least eight (8)\* different breeds in the chosen Group
  - b) at least sixty (60)\*\* exhibits
  - c) at a minimum of three (3) Non-championship Shows, at least two (2) of which must cover the whole Group, subject to Regulations 2.3.3.4 and 2.3.3.8 below.
- 2.3.3.3. No more than twenty (20) exhibits in one breed\* may be credited to the quota.
- 2.3.3.4. At least one (1) of the judging appointments must be in a different geographical Centre from the one in which the Learner Judge is based; more if possible.
- 2.3.3.5. The Learner Judge completes the standardised report form during his/her judging, in which details and numbers of the exhibits judged are entered, as well as a brief report on each Best of Breed winner. Should none of the dogs entered be eligible for Best of Breed, but only for Best Baby Puppy, the Learner Judge shall complete the report on the Best Baby Puppy. At Non-championship Shows where the winner of the Champions Class does not compete for Best of Breed, the Learner Judge shall complete the report on the Best Champion in Breed. If, for reporting purposes, there is a choice between Best Champion in Breed and Best Baby Puppy in Breed, the Champion shall take precedence.
- 2.3.3.6. On completion of the judging appointment, the Learner Judge must request the Show Secretary to endorse the report form. The Show Secretary will acknowledge having signed off on said report form in the normal Return of Show Levies form, which is required to be forwarded to the KUSA Office as per normal procedure.
- 2.3.3.7. On receipt of the Return of Show Levies form from the Show Secretary, the KUSA Office will record and update the Learner Judge's progress and grant clearance for future judging appointments. No clearance for future judging appointments shall be granted without this procedure having been completed correctly.
- 2.3.3.8. A minimum of three (3) judging appointments must be observed by an Assessor assigned to the Learner Judge by the Assessment Officer, which appointments may only take place in the metropolises within Gauteng, Western Cape, or KwaZulu-Natal.
- 2.3.3.9. The Assessor will provide verbal feedback and guidance on the Learner Judge's performance and endorse the completed judging reports immediately on completion of the judging appointment.
- 2.3.3.10. The Learner Judge must store all his/her judging reports in the Portfolio.
- 2.3.3.11. At one (1) of the assessed appointments, the Assessor will make a formative assessment of the Learner Judge's judging skills and ring management on the official Assessor's Judging Skills Assessment form and provide verbal feedback and guidance immediately on completion of the judging appointment.
- a) If the minimum approval rate is not achieved in all sections of the Assessor's Judging Skills Assessment, the Learner Judge will be required to undergo one or more subsequent Assessor's Judging Skills Assessments, in the underrated section only, until a successful rating is achieved.
  - b) Upon qualifying as a Senior Judge, i.e. licensed for four (4) Groups, no further Assessor's Judging Skills Assessments will be required.
- 2.3.3.12. The Learner Judge must make and forward a copy of the signed and completed Assessor's Judging Skills Assessment form to the KUSA Judges' Department. The original Assessor's Judging Skills Assessment form, and any subsequent original Assessor's Judging Skills Assessment form(s) (if applicable), must be stored in the Portfolio.
- 2.3.3.13. On the successful completion of the required three (3) assessments (see 2.3.3.8), the Learner Judge may continue to judge, without assessment, in any geographical Centre, in order to make up the required quota, if not yet achieved.
- 2.3.3.14. On completion of all requirements outlined under Judging Appointments 2.3.3. above, the Learner Judge may continue to judge at Non-championship Shows in any geographical Centre, without assessment, or writing of reports, until the Learner Judge feels ready to sit the examination.

*(\*\*Note: The total breed entry recorded in the Learner Judge's Reports, as confirmed in the Return of Show Levies form, will be credited towards the final total requirements of 60 exhibits across all varieties).*

#### 2.3.4. Shadow Judging

The rationale for this module is to grant the Learner Judge an opportunity to experience some of the typical challenges and situations within the ring at Championship Show level by closely observing the techniques and decisions of an experienced Judge, together with the opportunity to participate and practice with feedback and professional guidance.

- 2.3.4.1. The Learner Judge selects to shadow a Level 4 Licensed Judge in the relevant breeds, and any size or coat varieties thereof, licensed at that level for at least 5 years, or an International Judge, at a Championship Show.
- 2.3.4.2. The Learner Judge must apply in writing – at least 2 weeks before the event – to the Show Secretary to obtain permission from the Officiating Judge on the Learner Judge's behalf.
- 2.3.4.3. Learner Judges who fail to follow the procedure in Reg. 2.3.4.2. above, may risk forfeiting credit for the relevant Shadow Judging session.
- 2.3.4.4. The Learner Judge:
  - a) must shadow a minimum of eight (8)\* breeds split over at least two (2) appointments, viz. four (4) per appointment,
  - b) may choose any four (4) breeds as long as none are repeated,
  - c) may choose to shadow more than eight (8) breeds as long as only four (4) breeds are chosen per appointment.
- 2.3.4.5. Before the commencement of the show, the Learner Judge will meet the Officiating Judge, advise him/her of the four (4) breeds chosen and request advice and guidance on relevant judging techniques. During this interaction, the judging and observation techniques (particularly with regard to the meaningful placement of hands and methods of measuring), are to be encouraged.
- 2.3.4.6. The Learner Judge must be present in good time before the judging of selected breeds and may leave afterwards.
- 2.3.4.7. The Learner Judge accompanies and observes the Officiating Judge's technique as closely as possible in the ring without excessive intrusion. The Learner Judge is not permitted to spend the duration of the Shadow Judging session seated at the judge's table under the gazebo.
- 2.3.4.8. Following the award of Best of Breed by the Officiating Judge, all dogs will be excused from the ring with the exception of the Best of Breed exhibit. Then the Officiating Judge or Ring Steward will request the exhibitor to allow the Learner Judge to examine the exhibit in the centre of the ring.
- 2.3.4.9. No public or overheard criticism of particular exhibits will be permitted by either the Officiating Judge or the Learner Judge, but the Officiating Judge is permitted to offer advice discreetly on appropriate judging techniques and the identification of hallmarks.
- 2.3.4.10. Proof of all Shadow Judging Assignments must be endorsed by the Officiating Judge on the official form and stored in the Portfolio.
- 2.3.4.11. The Learner Judge completes an Observation Report following each Shadow Judging session, which must be stored in the Portfolio.
- 2.3.4.12. Learner Judges are permitted to enter their own dogs in another Group as long as it does not clash with the Shadow Judging commitment.

*(\*Note: For purposes of calculating the number of breeds for quota requirements, one breed, regardless of varieties within that breed **accommodated in a single Breed Standard**, counts as one breed **and is equal to one of the eight breeds required for a Shadow Judging Assignment. Breed-varieties with separate Breed Standards count as different breeds.**)*

#### 2.3.5. Ring Stewardship

The rationale for this module is to increase opportunity for the Learner Judge to become fully familiar with procedures and KUSA Regulations within the ring. Working in the Group ring being studied also allows considerable indirect learning in between ring stewarding duties.

- 2.3.5.1. The Learner Judge is required to attend and complete at least one Ring Stewardship Workshop or Seminar. Proof of attendance will be required if a Ring Stewardship Workshop or Seminar was attended prior to registering for Level 2 studies, in which case, credit will be given and compulsory attendance will not be necessary.
- 2.3.5.2. The Learner Judge is required to serve as a Ring Steward at a minimum of one (1) Non-championship Show and one (1) Championship Show, preferably in the Group the Learner Judge is studying, although Ring Stewardship in another Group will be accepted if it is impossible to arrange an appointment in the Group being studied within an acceptable period.

- 2.3.5.3. The Ring Stewardship appointments may be completed in any order and not necessarily before the first judging appointment, although this is strongly advised. The Learner Judge may serve additional appointments as a Ring Steward in the Group he/she is studying or any other Group, but these appointments will not be counted towards the module requirements.
- 2.3.5.4. Ring Stewardship experience gained before acceptance into the Learning Programme does not count towards this module requirement.
- 2.3.5.5. A Learner Judge may not serve a Ring Stewardship in a Group within one month prior to judging that Group in the same provincial area.
- 2.3.5.6. Proof of Ring Stewardship must be endorsed by the Show Secretary and stored in the Portfolio.

### 2.3.6. Learning Encounters

The rationale for this module is to open the Learner Judge to a number of different learning opportunities that may offer various views of and insights into the breeds being studied in order to form balanced and supplementary knowledge of these breeds and also to inculcate a culture of life-long learning.

- 2.3.6.1. The Learner Judge must attend or participate in a minimum of ten (10) Learning Encounters, of which:
  - a) three (3) JEC Breed Seminars/Workshops/Webinars are compulsory, and
  - b) the balance of at least seven (7) Learning Encounters may comprise any or all of the following:
    - additional breed seminars/workshops/webinars
    - privately viewed breed presentations/webcasts
    - private breed discussions
    - clinics (e.g. Breed Hallmarks of several/all breeds in a Group)
    - study groups (e.g. several Learner Judges working a study together)
    - grooming workshops/demonstrations
    - Shadow Judging at Non-championship Shows (same procedure as Shadow Judging at Championship Shows - refer to *Reg 2.3.4. above*)
- 2.3.6.2. The Learner Judge must record full details of place, presenter, date, references and proof of attendance on standardised forms to be stored in the Portfolio.
- 2.3.6.3. All Learning Encounters – whether private or public – must be summarised and analysed in sufficient detail and with satisfactory insight. Failure to meet sufficient analytical detail may result in a Learning Encounter not being credited.
- 2.3.6.4. Credit will be given for previously attended Seminars covering the Group or breed being studied, providing proof of attendance is provided.
- 2.3.6.5. FCI compliance: In accordance with the provisions for a Level 4 Licensed Judge as per Regulation 4.1.5.1 below, the successful applicant will be required to submit one of the following Learning Encounters for each of the FCI-listed breeds which are not part of the particular KUSA Group:
  - additional breed seminars/workshops/webinars
  - privately viewed breed presentations/webcasts
- 2.3.6.5.1 On the successful completion of the Learning Encounter, the Licensed Judge must record full details of place, presenter, date, references and proof of attendance (if available) on standardised forms to be submitted to the JEC Assessment Officer who will, in turn, coordinate the Learner's credits and progress with the KUSA Judges' Department.
- 2.3.6.5.2 The Licensed Judge will not be cleared to progress further until the required Learning Encounters have been successfully completed.

### 2.3.7 Practical Hands-on Judging Test

This Regulation applies only to those Licensed Judges who have opted to study a single Group in accordance with Schedule 10, KUSA Breed Judges' Learning Programme as set out in Regulation 2.4.5.1 and according to the same Regulation as specified in Regulation 4.1.5.1 below.



- 2.3.7.1 Under the supervision of two (2) qualified KUSA Judges with a minimum of five (5) years' experience, the Licensed Judge will undergo a Hands-on Practical Test on a minimum of four (4) breeds listed in Schedule 02 Appendix "A2", fulfilling the following requirements:
- A verbal commentary on the examination of each breed
  - Placement of the breeds in the Group from 1st to 4th, explaining the reasons for the position of each placement.
- 2.3.7.2 It is the responsibility of the Licensed Judge to notify the KUSA Judges' Department when ready to undertake the Hands-on Practical Test as specified in 2.3.7.1 above. The KUSA Judges' Department will liaise with the Judges Education Council Assessment Officer, who will coordinate the setting up of this Practical Test.

## 2.4. PORTFOLIO

- 2.4.1. The Learner Judge keeps a Portfolio to record accomplishment of all learning modules (See Reg. 2.3.)
- 2.4.2. Once the Learner Judge has completed all the requirements of Level 2, the Portfolio is submitted to the KUSA Judges' Department for a summative assessment.
- 2.4.3. The closing date for Portfolio submissions for clearance to sit the June examination is 15 April, and the closing date for Portfolio submissions for clearance to sit the November examination, is 1 September. These submission dates are finite in order to allow the KUSA Judges' Department sufficient time for remedial intervention to achieve the desired outcome of a properly collated Portfolio
- 2.4.4. If found to have met all requirements satisfactorily, the KUSA Judges' Department will approve and sign off the Portfolio and notify the KUSA Office and JEC Fedco Representatives of such successful completion.
- 2.4.5. If certain requirements are incomplete or of insufficient standard, the KUSA Judges' Department will advise the Learner Judge and guide remedial procedures in order to facilitate successful completion.

## 2.5. EXAMINATION: PAPER 2

- 2.5.1. On the successful completion of the whole level of study, the Learner Judge may apply to sit the examination, Paper 2, without reference books or material, held usually in June or November.
- 2.5.2. Registrations for the June examination close on 15 May and registrations for the November examination close on 1 October, and the date on the Proof of Payment accompanying the Examination Registration Form will serve as the Learner Judge's Registration Date. Since no late exam registrations will be accepted, a Learner Judge who fails to complete requested revisions to the Portfolio (if applicable) to the satisfaction of the JEC before the closing date for exam registrations, shall have the registration held over till the next examination date.
- 2.5.3. Paper 2 is a combined examination that comprises three (3) sections:
- 2.5.3.1. KUSA Breed Standards (200 marks)
- 2.5.3.2. KUSA Regulations & Procedures (40 marks), for which the following need to be studied:
- The Articles (content applicable to Members & Judges);
  - Schedule 01-Disciplinary Rules (content specifically applicable to Judges);
  - Schedule 03-Regulations for Championship Shows;
  - Schedule 09-KUSA Code of Ethics applicable to KUSA Members in general
  - Schedule 09 Appendix B – Code of Conduct and Practice applicable to Judges
  - Temporary Exclusion Order (TEO) Manual
- 2.5.3.3. Canine Physiology (60 marks)
- 2.5.4. The format of the examination will be multiple choice, naming, and labelling questions.
- 2.5.5. Paper 2 will carry 300 marks with a minimum pass requirement of 75% for all three (3) sections individually, i.e. 75% for each section of KUSA breed Standards, KUSA Regulations & Procedures and Canine Physiology.
- 2.5.6. Failure to achieve the required pass mark of 75% in any one of the three (3) sections as confirmed in Regulation 2.5.5, will result in automatic failure of the Paper 2 for the Group Course in question.
- 2.5.7. The duration of the examination shall be no longer than 3 hours.
- 2.5.8. Examination scripts will be marked by the JEC Examination Officer and moderated by at least one qualified JEC Moderator before results are made known.
- 2.5.9. Examination Candidates will be notified by the KUSA Office of their success or failure in the examination and a percentage mark shall be given.
- 2.5.10. No correspondence will be entered into following the examination.

- 2.5.11. If the Examination Candidate is successful, he/she may register with the KUSA Judges' Department to begin studies for a new course of study, if desired.
- 2.5.12. If the Examination Candidate is unsuccessful, he/she may register to rewrite the examination at any future examination opportunity.
- 2.5.13. A re-marking facility will be available on payment of a fee, as determined by the KUSA Office.

### **3. LEVEL 3: PROVISIONAL JUDGE**

#### **3.1. REQUIREMENTS**

- 3.1.1. On the successful completion of Paper 2, the KUSA Office will acknowledge the Learner Judge as a Provisional Judge until the requirements for this level have been met.
- 3.1.2. A Provisional Judge is permitted to judge at Non-championship or Qualifying Shows and may award Challenge Certificates (CCs) at Championship Shows in the Group for which he/she has passed the examination, subject to required time restrictions (*See Schedule 10, Reg. 3*).
- 3.1.3. The Provisional Judge will be required to judge a minimum of eight (8)\* breeds during at least one (1) Championship Show appointment.
- 3.1.4. If the breed quota is not met, the Provisional Judge will need to fill a second Championship Show appointment in order to make up the balance of eight (8)\* breeds.
- 3.1.5. The JEC reserves the right to assign an Assessor to observe the Provisional Judge's performance and provide feedback on a set of criteria that the Provisional Judge must meet in order to be approved as a Licensed Judge.
  - 3.1.5.1. If the assessment criteria are not met, the Provisional Judge will need to fill a second Championship Show appointment with the same assessment criteria as above.

(\*Note: For purposes of calculating the number of breeds for quota requirements, one breed, regardless of varieties within that breed **accommodated in a single Breed Standard**, counts as one breed. **Breed-varieties with separate Breed Standards count as different breeds.**)

### **4. LEVEL 4: LICENSED JUDGE**

#### **4.1. PROVISIONS OF THIS LEVEL**

- 4.1.1. On the successful completion of the requirements of Level 3, the KUSA Office will acknowledge the Provisional Judge as a Licensed Judge.
- 4.1.2. A Licensed Judge is permitted to judge at Non-championship or Qualifying Shows and may award Challenge Certificates (CCs) at Championship Shows in the Group(s) for which he/she has gained licence(s), subject to required time restrictions (*See Schedule 10, Reg. 3*).
- 4.1.3. Licensed Judges are requested to volunteer their services, whenever possible, at Non-championship Shows in order to assist Club Organisers in the filling of roles and also to keep in good practice.
- 4.1.4. A Licensed Judge may accept appointments outside of South Africa and Namibia.
- 4.1.5. A Licensed Judge is qualified to award FCI *Certificat d'aptitude au Championnat International de Beauté* (FCI-C.A.C.I.B.®) to breeds within the qualified Group(s) at South African-hosted FCI International Shows only, until a period of two (2) years has passed from the date of the qualifying examination.
  - 4.1.5.1. During this two (2) year period:
    - 4.1.5.1.1 A Licensed Judge who has opted to do a *single Group Course* only, will be allowed to apply through the KUSA Office, to embark on further educational studies, to become compliant with the FCI Regulations for those breeds which form part of the FCI Group, but do *not* form part of the KUSA Group. Having successfully applied and completed the educational studies as referred to under Regulations 2.3.1.9, 2.3.6.5 & 2.3.7 above, the Judge may accept invitations to award FCI-C.A.C.I.B.®s to breeds within the qualified Group(s) at FCI International Shows outside of South Africa.
- 4.1.6. If the Licensed Judge has an interest in guiding future Judges, he/she may apply to follow the KUSA Assessor's Course to allow him/her to serve as an Assessor or Mentor for that Group.

## 5. LEVEL 5: SENIOR JUDGE

### 5.1. PROVISIONS OF THIS LEVEL

- 5.1.1. The KUSA Office will acknowledge the Licensed Judge as a Senior Judge as soon as he/she has gained licences for four (4) Groups.
- 5.1.2. A Senior Judge is permitted to judge at Non-championship or Qualifying Shows and may award Challenge Certificates (CCs) at Championship Shows in the four (4) Groups for which he/she has gained licences, subject to required time restrictions. (*See Schedule 10, Reg. 3.*)
- 5.1.3. A Senior Judge is qualified to judge Best in Show and Best Puppy in Show at All-breeds Championship Shows.
- 5.1.4. Senior Judges are requested to volunteer their services, whenever possible, at Non-championship Shows in order to assist Club Organisers in the filling of roles and also to keep in good practice.
- 5.1.5. A Senior Judge may accept appointments outside of South Africa and Namibia.
- 5.1.6. A Senior Judge is qualified to award an FCI '*Certificat d'aptitude au Championnat International de Beauté*' (FCI-C.A.C.I.B.®) to breeds within the qualified Groups at South African-hosted FCI International Shows only, until a period of two (2) years has passed from the date of the qualifying examination, whereafter a Senior Judge may accept invitations to award FCI-C.A.C.I.B.®s to breeds within the qualified Groups at FCI International Shows outside of South Africa.
- 5.1.7. If the Senior Judge has an interest in guiding future Judges, he/she may apply to follow the KUSA Assessor's Course to allow him/her to serve as an Assessor or Mentor for the qualified Groups.

## 6. LEVEL 6: ALL-BREEDS JUDGE

### 6.1. PROVISIONS OF THIS LEVEL

- 6.1.1. The KUSA Office will acknowledge the Senior Judge as an All-breeds Judge as soon as he/she has gained licences for all seven (7) Groups.
- 6.1.2. An All-breeds Judge is permitted to judge at Non-championship or Qualifying Shows and may award Challenge Certificates (CCs) at Championship Shows in all seven (7) Groups, subject to required time restrictions. (*See Reg. 3.*)
- 6.1.3. An All-breeds Judge is qualified to judge Best in Show and Best Puppy in Show at All-breeds Championship Shows.
- 6.1.4. All-breeds Judges are requested to volunteer their services, whenever possible, at Non-championship Shows in order to assist Club Organisers in the filling of roles and also to keep in good practice.
- 6.1.5. An All-breeds Judge may accept appointments outside of South Africa and Namibia.
- 6.1.6. An All-breeds Judge is qualified to award an FCI '*Certificat d'aptitude au Championnat International de Beauté*' (FCI-C.A.C.I.B.®) to breeds within the qualified Groups at South African-hosted FCI International Shows only, until a period of two (2) years has passed from the date of the qualifying examination, whereafter an All-breeds Judge may accept invitations to award FCI-C.A.C.I.B.®s to breeds within the qualified Groups at FCI International Shows outside of South Africa.
- 6.1.7. A KUSA qualified All-breeds Judge will only be recognised as an FCI All-breed International Judge after the commencement of ten (10) years since passing the qualifying examination for his/her first Group.
- 6.1.8. If the All-breeds Judge has an interest in guiding future Judges, he/she may apply to follow the KUSA Assessor's Course to allow him/her to serve as an Assessor or Mentor for all Groups.



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